

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2017
(UNAUDITED)**

POPULATION LAST CENSUS 2,076
 NET VALUATION TAXABLE 2017 187,697,473
 MUNICODÉ 1206

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
 COUNTIES – JANUARY 26, 2018
 MUNICIPALITIES - FEBRUARY 10, 2018**

**ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS
 AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE
 DIVISION OF LOCAL GOVERNMENT SERVICE**

Borough _____ of Helmetta County of Middlesex

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

Date	Examined By:	Preliminary Check
1		Examined
2		

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: *ASL*
 Title: _____

(This must be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that Danielle Maraballo am the Chief Financial Officer, License #N-0527, of the Borough of Helmetta, County of Middlesex and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2017, completely in compliance with N.J.S. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2017.

Prepared by Chief Financial Officer: No

Signature *Danielle Maraballo*
 Title _____
 Address _____
 Phone Number _____
 Email _____

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.


THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Borough Of Helmetta as of December 31, 2017 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2017 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:


Registered Municipal Accountant
SAMUEL KLEIN & CO
Firm Name
36 West MAIN Street Suite 303
Address
732-780-2600
Phone Number
G STRAIN@SKLEIN & CO
Email

Certified by me

MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION

BY
CHIEF FINANCIAL OFFICER

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

CERTIFICATION OF QUALIFYING MUNICIPALITY

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges did not equal or exceed 4% of the total tax levy;
5. There were no "**procedural deficiencies**," noted by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did not conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did not conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does not contain a levy or appropriation: "CAP" referendum.
10. The municipality will not apply for Transitional Aid for 2018.

The undersigned certifies that this municipality has complied in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Helmetta
Chief Financial Officer: Denise Marchello
Signature: Denise Marchello
Certificate #: 11-0527
Date: _____

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY

The undersigned certifies that this municipality does not meet Item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: _____
Chief Financial Officer: Helmetta
Signature: _____
Certificate #: _____
Date: _____

22-6001976
 Fed I.D. #
 Helmetta
 Municipality
 Middlesex
 County

**Report of Federal and State Financial Assistance
 Expenditures of Awards**

Fiscal Year Ending: December 31, 2017

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
Total	\$23,600.00	\$10,127.74	\$

Type of Audit required by OMB Uniform Guidance and Financial Statement Audit Performed in
 N.J. Circular 15-08-OMB: Accordance with Government Auditing
 Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

Dennis Murballe _____
 Signature of Chief Financial Officer Date

IMPORTANT!

READ INSTRUCTIONS

INSTRUCTION

The following certification is to be used **ONLY** in the event there is **NO** municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

CERTIFICATION

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Borough of Helmetta, County of Middlesex during the year 2017.

I have therefore removed from this statement the sheets pertaining only to utilities

Signature: _____

Name: _____

Title: _____

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2017

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2018 and filed with the County Board of Taxation on January 10, 2018 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of \$185,098,378

SIGNATURE OF TAX ASSESSOR

Helmetta

MUNICIPALITY

Middlesex

COUNTY

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET
POST CLOSING

TRIAL BALANCE - CURRENT FUND

AS OF DECEMBER 31, 2017

Cash Liabilities Must be Subtotaled and Subtotal Must be Marked With "C" - Taxes Receivable Must Be Subtotaled

Title of Account	Debit	Credit
Receivables with Full Reserves		
Revenue Accounts Receivable - PILOT	59,887.45	
Revenue Accounts Receivable - Municipal Court	1,098.67	
Interfund Receivable - Due from Animal Control Trust Fund	5,412.98	
Interfund Receivable - Due from Payroll Fund	932.86	
Delinquent Taxes	111,763.63	
Tax Title Liens	7,333.49	
Property Acquired by Taxes	8,800.00	
Contract Sales Receivable	0.00	
Mortgage Sales Receivable	0.00	
Subtotal Receivables with Full Reserves	195,229.08	0.00
Cash Liabilities		
Reserve for Encumbrances		89,129.20
Prepaid Taxes		116,514.69
Tax Overpayments		1.44
Accounts Payable		14,200.00
Due to the State of New Jersey		350.00
Reserve for Municipal Building Upgrades, Appropriated		1,222.58
Reserve for Insurance Reimbursements		6,530.20
Reserve for COAH Preparation		3,167.50
Reserve for HFD Repairs		876.88
Interfund Payable - Due to Trust Other - Unemployment Trust Fund		1,188.35
Interfund Payable - Due to Grant Fund		56,168.75
Interfund Payable - Due to Water Utility Operating Fund		84,565.91
Interfund Payable - Due to General Capital Fund		137,661.40
Interfund Payable - Due to Sewer Utility Operating Fund		16,251.39
Due to the County of Middlesex - PILOT		2,118.12
Due to Spotswood-Helmetta Board of Education (PILOT)		20,122.13
Appropriation Reserves		
Due to State of New Jersey - Senior Citizens & Veterans Deductions		148,019.26
Local District School Tax Payable		5,332.28
Regional School Tax Payable		
Regional High School Tax Payable		739,962.98
County Taxes Payable		0.00
Due County for Added and Omitted Taxes		0.00
Special District Taxes Payable		223.60
State Library Aid		
Subtotal Cash Liabilities		0.00
Current Fund Total	0.00	1,443,606.66
Cash		
Due from State of NJ - Senior Citizens & Veterans Deductions	1,987,923.19	
Deferred Charges	0.00	
Deferred School Taxes	945,000.00	
Reserve for Receivables		195,229.08

Title of Account	Debit	Credit
School Taxes Deferred		945,000.00
Fund Balance		544,316.53
Investments		
Total	3,128,152.27	3,128,152.27

POST CLOSING

TRIAL BALANCE - PUBLIC ASSISTANCE FUND

Accounts #1 and #2*
AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Cash Public Assistance #1	0.00	
Cash Public Assistance #2	0.00	
Total	0.00	0.00

**POST CLOSING TRIAL BALANCE --
FEDERAL AND STATE GRANTS**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Interfund Receivable - Due from Current Fund	56,168.75	
Reserve for Encumbrances		735.19
Cash	0.00	
Federal and State Grants Receivable	1,487.00	
Appropriated Reserves for Federal and State Grants		55,559.16
Unappropriated Reserves for Federal and State Grants		1,361.40
	57,655.75	57,655.75

POST CLOSING
TRIAL BALANCE - TRUST FUNDS

(Assessment Section Must be Separately Stated)
AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Trust Assessment Fund		
Cash	0.00	
Deferred Charges	0.00	
Assessment Bonds		0.00
Assessment Notes		
Fund Balance		0.00
Total Trust Assessment Fund	0.00	0.00
Animal Control Fund		
Due from the State of NJ	161.30	
Interfund Payable - Due to Current Fund		5,412.58
Reserve for Animal Control Trust Fund Expenditures		2,822.00
Cash	8,073.68	
Deferred Charges	0.00	
Total Animal Control Fund	8,234.98	8,234.58
Trust Other Fund		
Interfund Receivable - Unemployment Trust Fund - Due from Current Fund	1,188.35	
Due to Employees		296.87
Various Reserves		182,155.85
Due from the IRS	932.86	
Interfund Payable - Payroll Fund - Due to Current Fund		932.86
Cash	181,264.37	
Deferred Charges	0.00	
Total	183,385.58	183,385.58
Municipal Open Space Trust Fund		
Cash	0.00	
Total Municipal Open Space Trust Fund	0.00	0.00

**MUNICIPAL PUBLIC DEFENDER
CERTIFICATION**
Public Law 1998, C. 256

Municipal Public Defender Expended Prior Year 2016:

(1)	_____	\$
X	_____	%
(2)	_____	\$0.00

Municipal Public Defender Trust Cash Balance December 31, 2017:

(3)	_____	\$
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Note: If the amount of money in a dedicated fund established pursuant to this section exceeds by more than 25% the amount which the municipality expended during the prior year providing the services of a municipal public defender, the amount in excess of the amount expended shall be forwarded to the Criminal Disposition and Review Collection Fund administered by the Victims of Crime Compensation Board (P.O. Box 084, Trenton, N.J. 08625).

Amount in excess of the amount expended: 3 - (1 +2) = _____ \$

The undersigned certifies that the municipality has complied with the regulations governing Municipal Public Defender as required under Public Law 1998, C. 256.

Chief Financial Officer: Denise Marabello
Signature: Denise Marabello *Denise Marabello*
Certificate #: V-0527
Date: _____

SCHEDULE OF TRUST FUND RESERVES

Purpose	Amount Dec. 31, 2016 Per Audit Report	Receipts	Disbursements	Balance as of Dec. 31, 2017
Reserve for Unemployment Compensation	\$585.30	\$1,240.00		\$1,825.30
Land Right of Way Acquisition - Developers - Heather Glen	\$300.00	\$		\$300.00
Performance Bond	\$1,586.59	\$		\$1,586.59
Developer Deposits and Reserves	\$21,000.27	\$10,000.00	9,265.54	\$21,734.73
Off Duty Police	\$11,396.62	\$14,389.09	8,638.00	\$17,147.71
Municipal Alliance Donations	\$240.00	\$		\$240.00
Street Opening Deposits	\$7,296.00	\$	1,509.00	\$5,787.00
Recreation	\$451.08	\$4,505.75	3,374.95	\$1,581.88
Accumulated Sick Leave Reserve	\$11,435.78	\$3,000.00		\$14,435.78
Parking Offense Adjudication Account	\$84.00	\$		\$84.00
Tax Title Lien Premium	\$62,372.75	\$41,400.00	13,615.00	\$90,157.75
Uniform Fire Safety Penalty Act	\$1,284.00	\$500.00		\$1,784.00
COAH	\$9,054.23	\$	12.00	\$9,042.23
Animal Shelter Donations	\$7,998.32	\$		\$7,998.32
Animal Control Restitution	\$6,029.46	\$		\$6,029.46
Municipal Forfeiture	\$442.65	\$		\$442.65
Miscellaneous	\$1,978.45	\$		\$1,978.45
Totals	\$143,535.50	\$75,034.84	\$36,414.49	\$182,155.85

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2016	Receipts		Other	Disbursements	Balance Dec. 31, 2017
		Assessments and Liens	Current Budget			
Assessment Serial Bond Issues						
Assessment Bond Anticipation Note Issues						
Other Liabilities						
Trust Surplus						
Trust Surplus						0.00
Less Assets "Unfinanced"						
Totals	0.00	0.00	0.00		0.00	0.00

**POST CLOSING
TRIAL BALANCE - GENERAL CAPITAL FUND**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Interfund Receivable - Due from Current Fund	137,661.40	
Reserve for Affordable Housing		24,000.00
Reserve for Detention Basin		3,082.64
Reserve for HFD Lower House Repairs		106,475.00
Cash	98,801.39	
Deferred Charges to Future Taxation - Unfunded	1,350,000.00	
General Capital Bonds		0.00
Assessment Serial Bonds		0.00
Bond Anticipation Notes		1,350,000.00
Assessment Notes		
Loans Payable		0.00
Loans Payable		0.00
Improvement Authorizations - Funded		50,625.36
Improvement Authorizations - Unfunded		17,411.26
Capital Improvement Fund		33,883.24
Down Payments on Improvements		0.00
Capital Surplus		985.29
Total	1,586,462.79	1,586,462.79

CASH RECONCILIATION DECEMBER 31, 2017

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Current				
Public Assistance #1**	29,741.25	2,009,379.83	51,197.89	1,987,923.19
Public Assistance #2**				0.00
Federal and State Grant Fund				0.00
Trust - Assessment				0.00
Trust - Dog License		8,073.68		0.00
Trust - Other	1,079.80	187,067.83	6,883.26	8,073.68
Municipal Open Space Trust Fund				181,264.37
Capital - General		98,801.39		0.00
Sewer Utility Operating	68,120.99	69,157.80	0.00	98,801.39
Sewer Utility Capital	0.00	108,760.88	0.00	137,278.79
Sewer Utility Assessment Trust	0.00	0.00	0.00	108,760.88
Water Utility Operating	16,240.20	563,170.15	65,153.27	0.00
Water Utility Capital	0.00	151,678.16	0.00	514,257.08
Water Utility Assessment Trust	0.00	0.00	0.00	151,678.16
Total	115,182.24	3,196,089.72	123,234.42	3,188,037.54

* - Include Deposits In Transit

** - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

REQUIRED CERTIFICATION


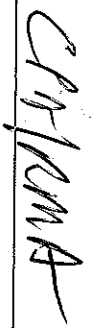
I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2017.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2017.

All "Certificates of Deposit", "Repurchase Agreements" and other Investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR

CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:  Title: 

CASH RECONCILIATION DECEMBER 31, 2017 (CONT'D)
 LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
Current Fund (PNC #8043483977)	1,888,423.18
Current Fund (PNC #8043483555)	120,956.65
Animal Control Trust Fund (PNC #8043483301)	8,073.68
General Trust Fund (PNC #8043483328)	78,638.74
Law Enforcement Trust Fund (PNC #8043483336)	442.65
Unemployment Trust Fund (PNC #8043483723)	585.30
Affordable Housing Trust Fund (PNC #8043483715)	9,047.38
Tax Collector Trust Fund (PNC #8043483731)	90,157.75
Builder's Escrow Trust Fund (PNC #8043483758)	2,095.68
Payroll Fund (PNC #8043483969)	6,100.33
General Capital Fund (PNC #8043483985)	98,801.39
Water Utility Operating Fund (PNC #8043483993)	563,170.15
Water Utility Capital Fund (PNC #8043484013)	151,678.16
Sewer Utility Operating Fund (PNC #8043484021)	69,157.80
Sewer Utility Capital Fund (PNC #8043484005)	108,760.88
Total	3,196,089.72

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2017	2017 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
Community Development Block Grant - 2015	21,360.00		19,912.00			1,448.00	
Community Development Block Grant - 2016	23,062.00	577.00	23,600.00			39.00	
Municipal Alcohol Education and Rehabilitation Program		3,051.04	1,479.82		-1,571.22	0.00	Transfer from Unappropriated Reserves
Body Armor Replacement Fund		1,722.52	901.73		-820.79	0.00	Transfer from Unappropriated Reserves
Clean Communities		9,736.86	4,472.45		-5,264.41	0.00	Transfer from Unappropriated Reserves
Recycling Tonnage Grant		1,976.65			-1,976.65	0.00	Transfer from Unappropriated Reserves
Total	44,422.00	17,064.07	50,366.00	0.00		1,487.00	

**MUNICIPAL PUBLIC DEFENDER
CERTIFICATION**
Public Law 1998, C. 256

Municipal Public Defender Expended Prior Year 2016:

(1)	_____	\$
X	_____	%
(2)	_____	\$0.00

Municipal Public Defender Trust Cash Balance December 31, 2017:

(3)	_____	\$
-----	-------	----

Note: If the amount of money in a dedicated fund established pursuant to this section exceeds by more than 25% the amount which the municipality expended during the prior year providing the services of a municipal public defender, the amount in excess of the amount expended shall be forwarded to the Criminal Disposition and Review Collection Fund administered by the Victims of Crime Compensation Board (P. O. Box 084, Trenton, N.J. 08625).

Amount in excess of the amount expended: 3 - (1 +2) =

_____ \$

The undersigned certifies that the municipality has complied with the regulations governing Municipal Public Defender as required under Public Law 1998, C. 256.

Chief Financial Officer:	Denise Marabello
Signature:	<u>Denise Marabello</u> <i>Denise Marabello</i>
Certificate #:	_____
Date:	_____

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Sam's Club Foundation	1,000.00						1,000.00	
Municipal Alcohol Education and Rehabilitation Program - 2006	247.79						247.79	
Municipal Alcohol Education and Rehabilitation Program - 2007	169.34						169.34	
Municipal Alcohol Education and Rehabilitation Program - 2009	92.82						92.82	
Municipal Alcohol Education and Rehabilitation Program - 2010	301.64						301.64	
Municipal Alcohol Education and Rehabilitation Program - 2011	269.67						269.67	
Municipal Alcohol Education and Rehabilitation Program - 2013	377.74						377.74	
Municipal Alcohol Education and Rehabilitation Program - 2014	791.62						791.62	
Municipal Alcohol Education and Rehabilitation Program - 2015	236.32						236.32	
Municipal Alcohol Education and Rehabilitation Program - 2016	471.47						471.47	
Municipal Alcohol Education and Rehabilitation Program - 2017		1,571.22	1,479.82				3,051.04	
Clean Communities Program - 2015	3,301.67			3,301.67			0.00	
Clean Communities Program - 2016	4,739.58			833.36			3,906.22	
Clean Communities Program - 2017		5,264.41	4,472.45				9,736.86	

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Body Armor Replacement Fund - 2016	836.78			836.78			0.00	
Body Armor Replacement Fund - 2017		820.79	901.73	820.79			901.73	
Police Car Camera Grant	4,100.00						4,100.00	
Forest Services Volunteer Fire Assistance - 2015	4,890.40			3,070.16			1,820.24	
Forest Services Volunteer Fire Assistance - 2016	3,075.00						3,075.00	
Community Wildfire Protection Plan	4,825.00						4,825.00	
Recycling Tonnage Grant - 2012	948.82			770.00			178.82	
Recycling Tonnage Grant - 2013	2,479.41						2,479.41	
Recycling Tonnage Grant - 2014	2,418.15						2,418.15	
Recycling Tonnage Grant - 2015	2,209.25						2,209.25	
Recycling Tonnage Grant - 2016	2,245.24						2,245.24	
Recycling Tonnage Grant - 2017		1,976.65					1,976.65	
Stormwater Management - 2008	2,922.00						2,922.00	
Drunk Driving Enforcement Fund - 2016	4,943.12			674.98			4,268.14	
Community Development Block Grant - 2015	1,448.00						1,448.00	
Community Development Block Grant	23,062.00	577.00		23,600.00			39.00	
Total	72,402.83	10,210.07	6,854.00	33,907.74	0.00		55,559.16	

SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Recycling Tonnage Grant				3,338.05		-1,976.65	1,361.40	Anticipated as Revenue
Body Armor Replacement Grant	820.79					-820.79	0.00	Anticipated as Revenue
Municipal Alcohol Education and Rehabilitation Program	1,571.22					-1,571.22	0.00	Anticipated as Revenue
Clean Communities	5,264.41					-5,264.41	0.00	Anticipated as Revenue
Total	7,656.42	0.00	0.00	3,338.05	0.00		1,361.40	

LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance January 1, 2017		
School Tax Payable #	85001-00	
School Tax Deferred		
(Not in excess of 50% of Levy - 2016 -2017)	85002-00	945,000.00
Prepaid Beginning Balance		
Levy School Year July 1, 2017- June 30, 2018		
Levy Calendar Year 2017		
Paid		
Balance December 31, 2017		
School Tax Payable #	85003-00	0.00
School Tax Deferred		
(Not in excess of 50% of Levy - 2017 -2018)	85004-00	945,000.00
Prepaid Ending Balance		
Total	945,000.00	945,000.00

Amount Deferred at during year _____

* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

Must include unpaid requisitions

MUNICIPAL OPEN SPACE TAX

	Debit	Credit
Balance January 1, 2017		
2017 Levy	85105-00	
Added and Omitted Levy		
Interest Earned		
Expenditures		
Balance December 31, 2017	85046-00	0.00
Total	0.00	0.00

REGIONAL SCHOOL TAX

	Debit	Credit
Balance January 1, 2017		
School Tax Payable	85031-00	651,806.48
School Tax Deferred (Not in excess of 50% of Levy - 2016 -2017)	85032-00	
Prepaid Beginning Balance		
Levy School Year July 1, 2017- June 30, 2018		
Levy Calendar Year 2017		3,373,930.00
Paid	3,285,773.50	
Balance December 31, 2017		
School Tax Payable	85033-00	739,962.98
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85034-00	0.00
Prepaid Ending Balance		
Total	4,025,736.48	4,025,736.48

Amount Deferred at during Year

Must include unpaid requisitions _____

REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance January 1, 2017		
School Tax Payable	85041-00	
School Tax Deferred (Not in excess of 50% of Levy - 2016 - 2017)	85042-00	
Prepaid Beginning Balance		
Levy School Year July 1, 2017- June 30, 2018		
Levy Calendar Year 2017		
Paid		
Balance December 31, 2017		
School Tax Payable	85043-00	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85044-00	0.00
Prepaid Ending Balance		
Total	0.00	0.00

Amount Deferred at during year

Must include unpaid requisitions _____

COUNTY TAXES PAYABLE

	Debit	Credit
Balance January 1, 2017		
County Taxes	80003-01	
Due County for Added and Omitted Taxes 2017Levy	80003-02	
General County		779,001.83
County Library	80003-04	
County Health		
County Open Space Preservation		63,336.34
Due County for Added and Omitted Taxes Paid	80003-05	223.60
Balance December 31, 2017	842,338.17	
County Taxes		0.00
Due County for Added and Omitted Taxes		223.60
Total	842,561.77	842,561.77

Paid for Regular County Levies 842,338.17

Paid for Added and Omitted Taxes

SPECIAL DISTRICT TAXES

	Debit	Credit
Balance January 1, 2017	80003-06	
2017 Levy: (List Each Type of District Tax Separately - see Footnote)		
Total 2017 Levy	80003-07	
Paid	80003-08	
Balance December 31, 2017	80003-09	
Total		

Footnote: Please state the number of districts in each instance

STATE LIBRARY AID

RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID

	Debit	Credit
Balance Jan 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID (N.J.S.A. 40:54-35)

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

STATEMENT OF GENERAL BUDGET REVENUES 2017

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated	80101- 175,000.00	175,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government	80102-		
Adopted Budget			
Added by NJS40A:4-87	387,356.86	449,339.92	61,983.06
Total Miscellaneous Revenue Anticipated	6,854.00	6,854.00	0.00
Receipts from Delinquent Taxes	80103- 394,210.86	456,193.92	61,983.06
	80104- 130,000.00	126,201.96	-3,798.04
Amount to be Raised by Taxation:			
(a) Local Tax for Municipal Purposes	80105- 1,401,307.72		
(b) Addition to Local District School Tax	80106- 80107-		
(c) Minimum Library Tax	80107-		
County Only: Total Raised by Taxation	80107-		
Total Amount to be Raised by Taxation	80107- 1,401,307.72	1,453,844.93	52,537.21
Total	2,100,518.58	2,211,240.81	110,722.23

ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash	80108-00	5,506,107.47
Amount to be Raised by Taxation		
Local District School Tax	80109-00	
Regional School Tax	80119-00	3,373,930.00
Regional High School Tax	80110-00	
County Taxes	80111-00	842,338.17
Due County for Added and Omitted Taxes	80112-00	223.60
Special District Taxes	80113-00	
Municipal Open Space Tax	80120-00	0.00
Reserve for Uncollected Taxes	80114-00	
Deficit in Required Collection of Current Taxes (or)	80115-00	164,229.23
Balance for Support of Municipal Budget (or)	80116-00	1,453,844.93
*Excess Non-Budget Revenue (see footnote)	80117-00	
*Deficit Non-Budget Revenue (see footnote)	80118-00	
Total	5,670,336.70	5,670,336.70

* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

STATEMENT OF GENERAL BUDGET REVENUES 2017

MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S. 40A:4-87

Source	Budget	Realized	Excess of Deficit
Clean Communities - 2017	4,472.45	4,472.45	0.00
Municipal Alcohol Education and Rehabilitation Program - 2017	1,479.82	1,479.82	0.00
Body Armor Replacement Fund - 2017	901.73	901.73	0.00
	6,854.00	6,854.00	0.00

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature Denise Marshall

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2017

2017 Budget as Adopted	80012-01		2,093,664.58
2017 Budget - Added by N.J.S. 40A:4-87	80012-02		6,854.00
Appropriated for 2017 (Budget Statement Item 9)	80012-03		2,100,518.58
Appropriated for 2017 Emergency Appropriation (Budget Statement Item 9)	80012-04		
Total General Appropriations (Budget Statement Item 9)	80012-05		2,100,518.58
Add: Overexpenditures (see footnote)	80012-06		
Total Appropriations and Overexpenditures	80012-07		2,100,518.58
Deduct Expenditures:			
Paid or Charged [Budget Statement Item (L)]	80012-08	1,788,192.31	
Paid or Charged - Reserve for Uncollected Taxes	80012-09	164,229.23	
Reserved	80012-10	148,019.26	
Total Expenditures	80012-11		2,100,440.80
Unexpended Balances Cancelled (see footnote)	80012-12		77.78

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Cancelled".

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL
DISTRICT SCHOOL PURPOSES
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)**

2017 Authorizations		
N.J.S. 40A:4-46 (After adoption of Budget)		
N.J.S. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

RESULTS OF 2017 OPERATION
CURRENT FUND

	Debit	Credit
Unexpended Balances of CY Budget Appropriations		77.78
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		61,983.06
Excess of Anticipated Revenues: Delinquent Tax Collections		
Excess of Anticipated Revenues: Required Collection of Current Taxes		52,537.21
Miscellaneous Revenue Not Anticipated		
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		206,007.76
Sale of Municipal Assets (Credit)		0.00
Deferred School Tax Revenue: Balance January 1, CY	945,000.00	
Unexpended Balances of PY Appropriation Reserves (Credit)		124,965.97
Deferred School Tax Revenue: Balance December 31, CY		945,000.00
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated		
Prior Years Interfunds Returned in CY (Credit)		537.08
Cancellation of Reserves for Federal and State Grants (Credit)		
Deficit in Anticipated Revenues: Delinquent Tax Collections	3,798.04	
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Deficit in Anticipated Revenues: Required Collection of Current Taxes		
Interfund Advances Originating in CY (Debit)		
Cancellation of Federal and State Grants Receivable (Debit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)		
Refund of Prior Year Revenue (Debit)	36,174.53	
Surplus Balance	406,136.29	
Deficit Balance	1,391,108.86	1,391,108.86

SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
Cancellation of Outstanding Checks	3,078.55
Animal Shelter	5,389.75
Licenses - Sale of ABC License	150,000.00
Licenses - Other	229.00
Marriage Ceremonies/Licenses	757.00
Miscellaneous	21,486.12
DMV Inspections	1,850.00
Copies	222.60
Recycling	9.00
Police Receipts	339.25
State LEA	1,285.40
Fire Prevention Inspection Fee	13,611.00
Paint Program	1,440.00
Crabapple Tree Donations	2,584.00
Senior and Veterans: Admin Fee	305.00
Interest	1,241.57
Refund of Prior Year Expenditures	2,179.52
Total Amount of Miscellaneous Revenues Not Anticipated	206,007.76

**SURPLUS – CURRENT FUND
YEAR 2017**

	Debit	Credit
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Excess Resulting from CY Operations		406,136.29
Amount Appropriated in the CY Budget - Cash	175,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Balance January 1, CY (Credit)		313,180.24
Balance December 31, 2017 80014-05	544,316.53	
	719,316.53	719,316.53

**ANALYSIS OF BALANCE DECEMBER 31, 2017
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		1,987,923.19
Investments		
Sub-Total		1,987,923.19
Deduct Cash Liabilities Marked with "C" on Trial Balance	80014-08	1,443,606.66
Cash Surplus	80014-09	544,316.53
Deficit in Cash Surplus	80014-10	
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	80014-16	0.00
Deferred Charges #	80014-12	0.00
Cash Deficit	80014-13	0.00
Total Other Assets	80014-14	0.00
	80014-15	544,316.53

(FOR MUNICIPALITIES ONLY)
CURRENT TAXES – 2017 LEVY

1. Amount of Levy as per Duplicate (Analysis) #	82101-00		5,617,786.38
(Abstract of Ratables)			
2. Amount of Levy Special District Taxes		82113-00	
3. Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.		82102-00 82103-00	
4. Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.		82104-00	2,491.09
5a. Subtotal 2017 Levy		<u>5,620,277.47</u>	
5b. Reductions due to tax appeals **			
5c. Total 2017 Tax Levy		82106-00	5,620,277.47
6. Transferred to Tax Title Liens		82107-00	2,406.37
7. Transferred to Foreclosed Property		82108-00	
8. Remitted, Abated or Canceled		82109-00	
9. Discount Allowed		82110-00	
10. Collected In Cash: In 2016		82121-00	40,776.21
In 2017 *		82122-00	5,453,913.54
Homestead Benefit Revenue		82124-00	
State's Share of 2017 Senior Citizens and Veterans Deductions Allowed		82123-00	11,417.72
11. Total to Line 14 Total Credits	82111-00	<u>5,506,107.47</u>	5,508,513.84
12. Amount Outstanding December 31, 2017		83120-00	111,763.63
13. Percentage of Cash Collections to Total 2017 Levy, (Item 10 divided by Item 5c) is		<u>97.9686</u> <u>82112-00</u>	
Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale?			
			No
14. Calculation of Current Taxes Realized in Cash:			
Total of Line 10			<u>5,506,107.47</u>
Less: Reserve for Tax Appeals Pending State Division of Tax Appeals			
To Current Taxes Realized in Cash			<u>5,506,107.47</u>

Note A: In showing the above percentage the following should be noted:
 Where Item 5 shows \$5,620,277.47, and Item 10 shows \$5,506,107.47, the percentage represented by
 the cash collections would be \$5,506,107.47 / \$5,620,277.47 or 97.9686. The correct percentage to be
 shown as Item 13 is 97.9686%.

Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans
 Deductions.

* Include overpayments applied as part of 2017 collections.

** Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the
 governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99

To Calculate Underlying Tax Collection Rate for 2017

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

(1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash

LESS: Proceeds from Accelerated Tax Sale

NET Cash Collected

Line 5c Total 2017 Tax Levy

Percentage of Collection Excluding Accelerated Tax Sale Proceeds

(Net Cash Collected divided by Item 5c) is

(2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash

LESS: Proceeds from Tax Levy Sale (excluding premium)

NET Cash Collected

Line 5c Total 2017 Tax Levy

Percentage of Collection Excluding Accelerated Tax Sale Proceeds

(Net Cash Collected divided by Item 5c) is

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

	Debit	Credit
Balance Jan 1, CY: Due From State of New Jersey (Debit)		
Balance Jan 1, CY: Due To State of New Jersey (Credit)		1,500.00
Sr. Citizens Deductions Per Tax Billings (Debit)	4,000.00	
Veterans Deductions Per Tax Billings (Debit)	12,500.00	
Sr. Citizen & Veterans Deductions Allowed by Collector (Debit)	750.00	
Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
Sr. Citizen & Veterans Deductions Disallowed by Collector (Credit)		5,832.28
Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		
Received in Cash from State (Credit)		15,250.00
Balance December 31, 2017	22,582.28	22,582.28

Calculation of Amount to be included on Sheet 22, Item 10- 2017 Senior Citizens and Veterans Deductions Allowed

Line 2	4,000.00
Line 3	12,500.00
Line 4	750.00
Sub-Total	17,250.00
Less: Line 7	5,832.28
To Item 10	11,417.72

SCHEDULE OF RESERVE FOR TAX APPEALS PENDING
(N.J.S.A. 54:3-27)

	Debit	Credit
Balance January 1, 2017		
Taxes Pending Appeals		0.00
Interest Earned on Taxes Pending Appeals		
Contested Amount of 2017 Taxes Collected which are Pending State Appeal		
Interest Earned on Taxes Pending State Appeals		
Budget Appropriation		
Cash Paid to Appellants (Including 5% Interest from Date of Payment		
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)		
Balance December 31, 2017		
Taxes Pending Appeals*	0.00	0.00
Interest Earned on Taxes Pending Appeals	0.00	
	0.00	0.00

*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2017

 Signature of Tax Collector

 License #

 Date

**COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2018 MUNICIPAL BUDGET**

	Year 2018	Year 2017
1. Total General Appropriations for 2018 Municipal Budget	80015-	
Item 8 (L) (Exclusive of Reserve for Uncollected Taxes Statement)		
2. Local District School Tax -	Actual 80016- Estimate 80017-	
3. Regional School District Tax -	Actual 80025- Estimate 80026-	
4. Regional High School Tax -- School Budget	Actual 80018- Estimate 80019-	
5. County Tax	Actual 80020- Estimate 80021-	
6. Special District Taxes	Actual 80022- Estimate 80023-	
7. Municipal Open Space Tax	Actual 80027- Estimate 80028-	
8. Total General Appropriations & Other Taxes	80024-01	
9. Less: Total Anticipated Revenues from 2018 in Municipal Budget (Item 5)	80024-02	
10. Cash Required from 2018 Taxes to Support Local Municipal Budget and Other Taxes	80024-03	
11. Amount of item 10 Divided by	% [82003 4-04]	
Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by item 13, Sheet 22)	80024-05	
Analysis of item 11:		
Local District School Tax		* Must not be stated in an amount less than "actual" Tax of year 2017. ** May not be stated in an amount less than proposed budget submitted by the Local Board of Education to the Commissioner of Education on January 15, 2018 (Chap. 136, P.L. 1978). Consideration must be given to calendar year calculation.
(Amount Shown on Line 2 Above)		
Regional School District Tax		
(Amount Shown on Line 3 Above)		
Regional High School Tax		
(Amount Shown on Line 4 Above)		
County Tax		
(Amount Shown on Line 5 Above)		
Special District Tax		
(Amount Shown on Line 6 Above)		
Municipal Open Space Tax		
(Amount Shown on Line 7 Above)		
Tax in Local Municipal Budget		
Total Amount (see Line 11)		
12. Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8 (M) (Item 11, Less Item 10)	80024-06	
Computation of "Tax in Local Municipal Budget" Item 1 - Total General Appropriations		
Item 12 - Appropriation: Reserve for Uncollected Taxes		
Amount to be Raised by Taxation in Municipal Budget	80024-07	

ACCELERATED TAX SALE - CHAPTER 99

Calculation To Utilize Proceeds In Current Budget As Deduction
To Reserve For Uncollected Taxes Appropriation

A. Reserve for Uncollected Taxes (sheet 25, Item 12)				\$ _____
B. Reserve for Uncollected Taxes Exclusion Outstanding Balance of Delinquent Taxes (sheet 26, Item 14A) x % of Collection (Item 16)				\$ _____
C. TIMES: % of Increase of Amount to be Raised by Taxes over Prior Year [(2018 Estimated Total Levy - 2017 Total Levy)/2017 Total Levy]			%	_____
D. Reserve for Uncollected Taxes Exclusion Amount [(B x C) + B]				\$ _____
E. Net Reserve for Uncollected Taxes Appropriation in Current Budget (A-D)				\$ _____

2018 Reserve for Uncollected Taxes Appropriation Calculation (Actual)

1. Subtotal General Appropriations (Item 8(L) budget sheet 29				_____
2. Taxes not included in the budget (AFS 25, Items 2 thru 7)				\$ _____
Total				\$ _____
3. Less: Anticipated Revenues (Item 5, budget sheet 11)				_____
4. Cash Required				\$ _____
5. Total Required at _____ \$ (Items 4+6)				\$ _____
6. Reserve for Uncollected Taxes (Item E above)				_____

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1.	Balance January 1, 2017		
	A. Taxes	136,176.85	
	B. Tax Title Liens	131,690.91	
2.	Cancelled	4,485.94	
	A. Taxes	83105-00	
	B. Tax Title Liens	83106-00	5,488.95
3.	Transferred to Foreclosed Tax Title Liens:		
	A. Taxes	83108-00	
	B. Tax Title Liens	83109-00	
4.	Added Taxes	83110-00	
5.	Added Tax Title Liens	83111-00	
6.	Adjustment between Taxes (Other than current year)		
	A. Taxes - Transfers to Tax Title Liens	83104-00	
	B. Tax Title Liens - Transfers from Taxes	83107-00	
7.	Balance Before Cash Payments		130,687.90
8.	Totals		
9.	Collected:	136,176.85	136,176.85
	A. Taxes	83116-00	126,201.96
	B. Tax Title Liens	83117-00	
10.	Interest and Costs - 2017 Tax Sale	441.18	
11.	2017 Taxes Transferred to Liens	2,406.37	
12.	2017 Taxes	83123-00	111,763.63
13.	Balance December 31, 2017		119,097.12
	A. Taxes	83121-00	111,763.63
	B. Tax Title Liens	83122-00	7,333.49
14.	Totals	245,299.08	245,299.08
15.	Percentage of Cash Collections to Adjusted Amount Outstanding (Item No. 9 divided by Item No. 7) is		
16.	Item No. 14 multiplied by percentage shown above is	115,008.99	And represents the

maximum amount that may be anticipated in 2018.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

SCHEDULE OF FORECLOSED PROPERTY
 (PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

	Debit	Credit
Balance January 1, CY (Debit)	8,800.00	
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Adjustment to Assessed Valuation (Debit)		
Adjustment to Assessed Valuation (Credit)		
Sales: Cash * (Credit)		
Sales: Contract (Credit)		
Sales: Mortgage (Credit)		
Sales: Loss on Sales (Credit)		
Sales: Gain on Sales (Debit)		
Balance December 31, 2017	8,800.00	8,800.00

CONTRACT SALES

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		0.00
Balance December 31, 2017	0.00	0.00

MORTGAGE SALES

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		0.00
Balance December 31, 2017	0.00	0.00

Analysis of Sale of Property:

*Total Cash Collected in 2017	(\$4125-00)	\$0.00
Realized in 2017 Budget		
To Results of Operation		0.00

DEFERRED CHARGES
- MANDATORY CHARGES ONLY -
CURRENT, TRUST, AND GENERAL CAPITAL FUNDS

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55, N.J.S. 40A:4-55.1 or N.J.S. 40A:4-55.13 listed on Sheets 29 and 30.)

Caused By	Amount Dec. 31, 2016 per Audit Report	Amount in 2017 Budget	Amount Resulting from 2017	Balance as at Dec. 31, 2017
Deficit from Operations	\$	\$	\$	\$0.00
Subtotal Current Fund	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Trust Fund	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00
Total Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00

EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51

Date	Purpose	Amount
_____	_____	\$ _____

JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2018
_____	_____	_____	\$ _____	\$ _____

N.J.S. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICI- PAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
Totals					80025-00	80026-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-53 et seq. and are recorded on this page

Denise Marabello
Chief Financial Officer

* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.

N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD
 N.J.S. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
Totals					80027-00	80028-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page

Denise Maraballo
 Chief Financial Officer

* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2018 DEBT SERVICE FOR BONDS
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CV (Credit)			
Issued (Credit)			
Paid (Debit)			
Cancelled (Debit)			
Outstanding Dec. 31, 2017	80033-04		
	0.00		
	0.00		
2018 Bond Maturities – General Capital Bonds		80033-05	
2018 Interest on Bonds	80033-06		
			0.00

ASSESSMENT SERIAL BONDS

Outstanding January 1, CV (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80033-10		
	0.00		
	0.00		
2018 Bond Maturities – General Capital Bonds		8003-11	
2018 Interest on Bonds	80033-12		
			0.00

LIST OF BONDS ISSUED DURING 2017

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				
	80033-14			
				8033-15

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2018 DEBT SERVICE FOR LOANS
MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80033-04	0.00	
	0.00	0.00	
2018 Loan Maturities		80033-05	
2018 Interest on Loans		80033-06	
Total 2018 Debt Service for Loan		80033-13	

GREEN ACRES TRUST LOAN

Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80033-10	0.00	
	0.00	0.00	
2018 Loan Maturities		80033-11	
2018 Interest on Loans		80033-12	
Total 2018 Debt Service for Loan		8033-13	

LIST OF LOANS ISSUED DURING 2017

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

80033-14

80033-15

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2018 DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2018 DEBT SERVICE FOR BONDS
TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80034-03	0.00	
		0.00	
2018 Bond Maturities – Term Bonds		80034-04	0.00
2018 Interest on Bonds		80034-05	

Type 1 School Serial Bond

Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80034-09	0.00	
		0.00	
2018 Interest on Bonds	80034-10		0.00
2018 Bond Maturities – Serial Bonds		80034-11	
Total "Interest on Bonds – Type 1 School Debt Service"		80034-12	

LIST OF BONDS ISSUED DURING 2017

Purpose	2018 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total				

2018 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY

Outstanding Dec.	2018 Interest
31, 2017	Requirement
\$	\$

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
2010-15/2010-28 Various Improvements for Animal Shelter	900,000.00	12/23/2010	635,000.00	5/11/2018	2.50	25,000.00	15,875.00	5/11/2018
2010-15/2010-28 Various Improvements for Animal Shelter	905,000.00	5/17/2011	715,000.00	5/11/2018	2.50	25,000.00	17,875.00	5/11/2018
	1,805,000.00		1,350,000.00			50,000.00	33,750.00	

80051-01

80051-02

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted with statement.

** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

80051-01

80051-02

Assessment Notes with an original date of issue of December 31, or prior must be appropriated in full in the 2018 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

**Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

Purpose	Amount of Obligation Outstanding Dec. 31, 2017	2018 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

80051-01

80051-02

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance – January 1, 2017		2017 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
2010-15/2010-28 Various Improvements for Animal Shelter		17,411.26						17,411.26
2014-9 Various Police Department Improvements	300.32						300.32	
2015-7 Replacement of Dump Truck Body	201.00						201.00	
2015-7 Sealant of Various Roads	7,029.00				4,384.00		2,645.00	
2015-8 Acquisition of Firefighter Equipment	17.87						17.87	
2015-15 Improvements to Helme Park	5,907.13				356.38		5,550.75	
2016-2 2016 Road Project NJDOT Design	15,000.00						15,000.00	
2016-2 Police Equipment	9,000.00				5,250.00		3,750.00	
2016-2 Computer Equipment	2,059.00				812.58		1,246.42	
2016-2 Tank Repair	19,000.00						19,000.00	
2014-5 Acquisition of DPW Truck (CIF: \$15,000)	2,914.00						2,914.00	
Total	61,428.32	17,411.26	0.00	0.00	10,802.96	0.00	50,625.36	17,411.26

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

	Debit	Credit
Balance January 1, CY (Credit)		3,883.24
Received from CY Budget Appropriation * (Credit)		30,000.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance December 31, 2017	80031-05 33,883.24	33,883.24
	33,883.24	33,883.24

* The full amount of the 2017 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

	Debit	Credit
Balance January 1, CY (Credit)		
Received from CY Budget Appropriation * (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance December 31, 2017	80030-05	0.00
	0.00	0.00

*The full amount of the 2017 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2017
AND DOWN PAYMENTS (N.J.S. 40A:2-11) GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2017 or Prior Years
Total				

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS YEAR -- 2017**

	Debit	Credit
Balance January 1, CY (Credit)		472.29
Premium on Sale of Bond Anticipation Notes (Credit)		513.00
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous - Premium on Sale of Serial Bonds (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Appropriated to CY Budget Revenue (Debit)		
Balance December 31, 2017	80029-04	985.29
		985.29

BONDS ISSUED WITH A COVENANT OR COVENANTS

1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2017

2. Amount of Cash in Special Trust Fund as of December 31, 2017(Note A)

3. Amount of Bonds Issued Under Item 1 Maturing in 2018

4. Amount of Interest on Bonds with a Covenant - 2018 Requirement

5. Total of 3 and 4 - Gross Appropriation

6. Less Amount of Special Trust Fund to be Used

7. Net Appropriation Required

NOTE A - This amount to be supported by confirmation from bank or banks
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with item 6 shown directly following as a deduction and with the amount of item 7 extended into the 2018 appropriation column.

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2017; please observe instructions of Sheet 2:

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing
Trial Balance - Water Utility Fund**

AS OF DECEMBER 31, 2017

Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Utility Operating Fund		
Cash Liabilities		
Reserve for Encumbrances		370.24
Consumer Overpayments		1,483.55
Interfund Payable - Due to Water Utility Capital Fund		552,908.08
Appropriation Reserves		10,778.30
Accrued Interest on Bonds, Loans and Notes		13,833.91
Subtotal Cash Liabilities	0.00	579,374.08
Receivables Offset with Reserves		
Interfund Receivable - Due from Sewer Utility Operating Fund	1,711.28	
Interfund Receivable - Due from Current Fund	84,565.91	
Investments		
Cash	514,257.08	
Consumer Accounts Receivable	35,981.74	
Liens Receivable		
Deferred Charges	0.00	
Reserve for Consumer Accounts and Lien Receivable		35,981.74
Fund Balance		21,160.19
Total Operating Fund	636,516.01	636,516.01

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing
Trial Balance - Water Utility Fund**

AS OF DECEMBER 31, 2017

Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotalled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Utilities Capital Fund		
Reserve for Water Tower Repainting		66,000.00
Reserve for Future Debt Service		283,163.40
Reserve for Fair Share		300,000.00
Interfund Receivable - Due from Water Utility Operating Fund	552,908.08	
Fixed Capital	3,427,613.21	
Reserve for Amortization		1,042,173.63
Deferred Reserve for Amortization		1,220,478.38
USDA Loan - Construction of Water Tower		1,164,961.20
Cash	151,678.16	
Deferred Charges		
Bond Anticipation Notes Payable		
Serial Bonds Payable		0.00
Improvement Authorizations - Funded		
Improvement Authorizations - Unfunded		
Capital Improvement Fund		29,072.29
Capital Surplus		26,350.55
Total Capital Fund	4,132,199.45	4,132,199.45

Post-Closing Trial Balance
Water Utility Assessment Trust Funds
 IF MORE THAN ONE UTILITY
 EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED
 AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Cash	0.00	
Assessment Notes		
Assessment Serial Bonds		0.00
Fund Balance		0.00
Total Trust Assessment Fund	0.00	0.00

**Analysis of Water Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2016	Receipts			Disbursements	Balance Dec. 31, 2017
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus						0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
Total	0.00	0.00	0.00		0.00	0.00

**Schedule of Water Utility Budget - 2017
Budget Revenues**

Source		Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	91301	61,892.00	61,892.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services	91302			
Rents	91303	453,425.00	443,227.95	-10,197.05
Miscellaneous Revenue Anticipated	91304	75,000.00	83,931.11	8,931.11
Miscellaneous				
Added by N.J.S. 40A:4-87: (List)				
Subtotal Additional Miscellaneous Revenues		0.00	0.00	0.00
Subtotal		590,317.00	589,051.06	-1,265.94
Deficit (General Budget)	91306			
	91307	590,317.00	589,051.06	-1,265.94

Statement of Budget Appropriations

Appropriations	
Adopted Budget	590,317.00
Total Appropriations	590,317.00
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	590,317.00

Deduct Expenditures	
Paid or Charged	579,538.70
Reserved	10,778.30
Surplus	
Total Surplus	
Total Expenditure & Surplus	590,317.00
Unexpended Balance Cancelled	0.00

**Statement of 2017 Operation
Water Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2017 budget year Water Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"

Section 2 should be filled out in every case.

Section 1:

Revenue Realized	589,051.06	
Miscellaneous Revenue Not Anticipated	4,530.09	
2016 Appropriation Reserves Canceled	2,897.29	
Total Revenue Realized		596,478.44
Expenditures		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	590,317.00	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		590,317.00
Excess		6,161.44
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	6,161.44	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2016 Appropriation Reserves Canceled in 2017 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2016 for an Anticipated Deficit in the Water Utility for: 2016

2016 Appropriation Reserves Canceled in 2017		
Less: Anticipated Deficit in 2016 Budget - Amount Received and Due from Current Fund - if none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)		2,897.29

Results of 2017 Operations – Water Utility

	Debit	Credit
Unexpended Balances of Appropriations		0.00
Miscellaneous Revenue Not Anticipated		4,530.09
Unexpended Balances of PY Appropriation Reserves *		2,897.29
Deficit in Anticipated Revenue	1,265.94	
Operating Deficit - to Trial Balance		
Operating Excess	6,161.44	
Operating Deficit		
Total Results of Current Year Operations	7,427.38	7,427.38

Operating Surplus– Water Utility

	Debit	Credit
Balance January 1, CY (Credit)		76,890.75
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Excess in Results of CY Operations		6,161.44
Amount Appropriated in CY Budget - Cash	61,892.00	
Balance December 31, 2017	21,160.19	
Total Operating Surplus	83,052.19	83,052.19

**Analysis of Balance December 31, 2017
(From Utility – Trial Balance)**

Cash	514,257.08
------	------------

Investments		
Interfund Accounts Receivable		86,277.19
Subtotal		600,534.27
Deduct Cash Liabilities Marked with "C" on Trial Balance		579,374.08
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		21,160.19
Other Assets Pledged to Operating Surplus*		
Deferred Charges #		
Operating Deficit #		
Total Other Assets		
		21,160.19

Schedule of Water Utility Accounts Receivable

Balance December 31, 2016		<u>\$36,842.86</u>
Increased by:		
Rents Levied		<u>\$442,366.83</u>
Decreased by:		
Collections	\$441,271.59	
Overpayments applied	<u>1,956.36</u>	
Transfer to Utility Lien		
Other	<u>\$</u>	
		<u>\$443,227.95</u>
Balance December 31, 2017		<u>\$35,981.74</u>

Schedule of Water Utility Liens

Balance December 31, 2016		<u>\$</u>
Increased by:		
Transfers from Accounts Receivable	<u>\$</u>	
Penalties and Costs	<u>\$</u>	
Other	<u>\$</u>	
		<u>\$</u>
Decreased by:		
Collections	<u>\$</u>	
Other	<u>\$</u>	
		<u>\$</u>
Balance December 31, 2017		<u>\$</u>

**Deferred Charges
- Mandatory Charges Only -
Water Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55)

Caused by	Amount Dec. 31, 2016 per Audit Report	Amount in 2017 Budget	Amount Resulting from 2017	Balance as at Dec. 31, 2017
Utility Operating Fund	\$15,000.00	\$15,000.00	\$	\$0.00
Utility Operating Fund	\$	\$	\$	\$0.00
Total Operating	\$15,000.00	\$15,000.00	\$0.00	\$0.00
Total Capital	\$	\$	\$	\$

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S. 40A:2-3 OR N.J.S. 40A:2-51**

Date	Purpose	Amount
		\$

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2018
			\$	

**Schedule of Bonds Issued and Outstanding
and 2018 Debt Service for Bonds**
Water UTILITY ASSESSMENT BONDS

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding December 31, 2017	0.00		
2018 Bond Maturities – Assessment Bonds	0.00	0.00	
2018 Interest on Bonds			

Water Utility Capital Bonds

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding December 31, 2017	0.00		
2018 Bond Maturities – Assessment Bonds	0.00	0.00	
2018 Interest on Bonds			

Interest on Bonds – Water Utility Budget

2018 Interest on Bonds (*Items)		
Less: Interest Accrued to 12/31/2017 (Trial Balance)		
Subtotal		
Add: Interest to be Accrued as of 12/31/2018		
Required Appropriation 2018		

**Schedule of Loans Issued and Outstanding
and 2018 Debt Service for Loans**
Water UTILITY LOAN

Loan	Outstanding January 1, 2017	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2017
USDA - Construction of Water Tower	1,187,337.28		22,376.08				1,164,961.20

Interest on Loans – Water Utility Budget

2018 Interest on Loans (*Items)	78,512.00	
Less: Interest Accrued to 12/31/2017 (Trial Balance)	13,833.91	
Subtotal	64,678.09	
Add: Interest to be Accrued as of 12/31/2018	13,833.91	
Required Appropriation 2018		78,512.00

List of Loans Issued During 2017

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, or prior require one legally payable installment to be budgeted in the 2018 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted with statement.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

List of Bonds Issued During 2017

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTERST ON NOTES – Water UTILITY BUDGET	
2018 Interest on Notes	\$
Less: Interest Accrued to 12/31/2017 (Trial Balance)	
Subtotal	\$
Add: Interest to be Accrued as of 12/31/2018	\$
Required Appropriation - 2018	\$

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2017	2018 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2017		2017 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
Total								

Water Utility Capital Fund
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance January 1, CY (Credit)		19,072.29
Received from CY Budget Appropriation * (Credit)		10,000.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance December 31, 2017	29,072.29	
	29,072.29	29,072.29

Water Utility Capital Fund
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance January 1, CY (Credit)		
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance December 31, 2017	0.00	
	0.00	0.00

*The full amount of the 2017 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2017
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2017 or Prior Years

Water Utility Capital Fund
Statement of Capital Surplus
 YEAR 2017

	Debit	Credit
Balance January 1, CY (Credit)		26,350.55
Premium on Sale of Bonds (Credit)		
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Appropriated to CY Budget Revenue (Debit)		
Balance December 31, 2017	26,350.55	
	26,350.55	26,350.55

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2017, please observe instructions of Sheet 2.

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing
Trial Balance - Sewer Utility Fund**

AS OF DECEMBER 31, 2017

Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Utility Operating Fund		
Cash Liabilities		
Interfund Payable - Due to Water Utility Operating Fund		1,711.28
Reserve for Encumbrances		182.25
Consumer Overpayments		1,136.52
Appropriation Reserves		44,074.74
Accrued Interest on Bonds, Loans and Notes		
Subtotal Cash Liabilities	0.00	47,104.79
Receivables Offset with Reserves		
Interfund Receivable - Due from Current Fund	16,251.39	
Interfund Receivable - Due from Sewer Utility Capital Fund	10,061.80	
Investments		
Cash	137,278.79	
Consumer Accounts Receivable	34,976.28	
Liens Receivable		
Deferred Charges		
Reserve for Consumer Accounts and Lien Receivable		34,976.28
Fund Balance		116,487.19
Total Operating Fund	198,568.26	198,568.26

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing
Trial Balance - Sewer Utility Fund**

AS OF DECEMBER 31, 2017

Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Utility Operating Fund		
Cash Liabilities		
Interfund Payable - Due to Water Utility Operating Fund		1,711.28
Reserve for Encumbrances		182.25
Consumer Overpayments		1,136.52
Appropriation Reserves		44,074.74
Accrued Interest on Bonds, Loans and Notes		
Subtotal Cash Liabilities	0.00	47,104.79
Receivables Offset with Reserves		
Interfund Receivable - Due from Current Fund	16,251.39	
Interfund Receivable - Due from Sewer Utility Capital Fund	10,061.80	
Investments		
Cash	137,278.79	
Consumer Accounts Receivable	34,976.28	
Liens Receivable		
Deferred Charges		
Reserve for Consumer Accounts and Lien Receivable		34,976.28
Fund Balance		116,487.19
Total Operating Fund	198,568.26	198,568.26

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing
Trial Balance - Sewer Utility Fund**

AS OF DECEMBER 31, 2017

**Operating and Capital Sections
(Separately Stated)**

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Utilities Capital Fund		
Fixed Capital	1,722,344.62	
Reserve for Amortization		1,648,643.70
Interfund Payable - Due to Sewer Utility Operating Fund		10,061.80
Reserve for Deferred Amortization		73,700.92
Reserve for Capital Outlay - I & I		11,000.00
Reserve for Acquisition of Dump Truck		5,000.00
Cash	108,760.88	
Deferred Charges		
Bond Anticipation Notes Payable		
Serial Bonds Payable		0.00
Improvement Authorizations - Funded		
Improvement Authorizations - Unfunded		
Capital Improvement Fund		71,450.00
Capital Surplus		11,249.08
Total Capital Fund	1,831,105.50	1,831,105.50

Post-Closing Trial Balance
Sewer Utility Assessment Trust Funds
 IF MORE THAN ONE UTILITY
 EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED
 AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Cash	0.00	
Assessment Notes		
Assessment Serial Bonds		0.00
Fund Balance		0.00
Total Trust Assessment Fund	0.00	0.00

**Analysis of Sewer Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2016	Receipts			Disbursements	Balance Dec. 31, 2017
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus						
Other Liabilities						0.00
Trust Surplus						
Less Assets "Unfinanced"						
Total	0.00	0.00	0.00		0.00	0.00

**Schedule of Sewer Utility Budget - 2017
Budget Revenues**

Source		Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	91301	80,730.00	80,730.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services	91302			
Rents	91303	422,000.00	473,294.48	51,294.48
Miscellaneous Revenue Anticipated	91304			
Miscellaneous				
Added by N.J.S. 40A:4-87: (List)				
Subtotal Additional Miscellaneous Revenues				
Subtotal		502,730.00	554,024.48	51,294.48
Deficit (General Budget)	91306			
	91307	502,730.00	554,024.48	51,294.48

Statement of Budget Appropriations

Appropriations	
Adopted Budget	
Total Appropriations	502,730.00
Add: Overexpenditures	502,730.00
Total Overexpenditures	
Total Appropriations & Overexpenditures	502,730.00

Deduct Expenditures	
Paid or Charged	
Reserved	458,655.26
Surplus	44,074.74
Total Surplus	
Total Expenditure & Surplus	502,730.00
Unexpended Balance Cancelled	0.00

**Statement of 2017 Operation
Sewer Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2017 budget year Sewer Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"
Section 2 should be filled out in every case.

Section 1:

Revenue Realized	554,024.48	
Miscellaneous Revenue Not Anticipated	3,499.45	
2016 Appropriation Reserves Canceled	27,147.09	
Total Revenue Realized		584,671.02
Expenditures		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	502,730.00	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		502,730.00
Excess		81,941.02
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	81,941.02	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2016 Appropriation Reserves Canceled in 2017 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2016 for an Anticipated Deficit in the Sewer Utility for: 2016

2016 Appropriation Reserves Canceled in 2017		
Less: Anticipated Deficit in 2016 Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)	27,147.09	

Results of 2017 Operations – Sewer Utility

	Debit	Credit
Excess in Anticipated Revenues		51,294.48
Unexpended Balances of Appropriations		0.00
Miscellaneous Revenue Not Anticipated		3,499.45
Unexpended Balances of PY Appropriation Reserves *		27,147.09
Deficit in Anticipated Revenue		
Operating Deficit - to Trial Balance		
Operating Excess	81,941.02	
Operating Deficit		
Total Results of Current Year Operations	81,941.02	81,941.02

Operating Surplus– Sewer Utility

	Debit	Credit
Balance January 1, CY (Credit)		115,276.17
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Excess in Results of CY Operations		81,941.02
Amount Appropriated in CY Budget - Cash	80,730.00	
Balance December 31, 2017	116,487.19	
Total Operating Surplus	197,217.19	197,217.19

**Analysis of Balance December 31, 2017
(From Utility – Trial Balance)**

Cash		137,278.79
Investments		
Interfund Accounts Receivable		26,313.19
Subtotal		163,591.98
Deduct Cash Liabilities Marked with "C" on Trial Balance		47,104.79
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		116,487.19
Other Assets Pledged to Operating Surplus*		
Deferred Charges #		
Operating Deficit #		
Total Other Assets		116,487.19

Schedule of Sewer Utility Accounts Receivable

Balance December 31, 2016		\$38,533.37
Increased by:		
Rents Levied		\$469,737.39
Decreased by:		
Collections	\$471,119.58	
Overpayments applied	2,174.90	
Transfer to Utility Lien		
Other	\$	
		\$473,294.48
Balance December 31, 2017		\$34,976.28

Schedule of Sewer Utility Liens

Balance December 31, 2016		\$
Increased by:		
Transfers from Accounts Receivable	\$	
Penalties and Costs	\$	
Other	\$	
		\$
Decreased by:		
Collections	\$	
Other	\$	
		\$
Balance December 31, 2017		\$

**Deferred Charges
- Mandatory Charges Only -
Sewer Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55)

Caused by	Amount Dec. 31, 2016 per Audit Report	Amount in 2017 Budget	Amount Resulting from 2017	Balance as at Dec. 31, 2017
Utility Operating Fund	\$	\$	\$	\$0.00
Total Operating	0.00\$	0.00\$	0.00\$	0.00\$
	\$	\$	\$	\$
Total Capital	\$	\$	\$	\$

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S. 40A:2-3 OR N.J.S. 40A:2-51**

Date	Purpose	Amount
		\$

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2018
			\$	

**Schedule of Bonds Issued and Outstanding
and 2018 Debt Service for Bonds**
Sewer UTILITY ASSESSMENT BONDS

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding December 31, 2017	0.00		
	0.00	0.00	
2018 Bond Maturities – Assessment Bonds			
2018 Interest on Bonds			

Sewer Utility Capital Bonds

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding December 31, 2017	0.00		
	0.00	0.00	
2018 Bond Maturities – Assessment Bonds			
2018 Interest on Bonds			

Interest on Bonds – Sewer Utility Budget

2018 Interest on Bonds (*Items)		
Less: Interest Accrued to 12/31/2017 (Trial Balance)		
Subtotal		
Add: Interest to be Accrued as of 12/31/2018		
Required Appropriation 2018		

List of Bonds Issued During 2017

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding
and 2018 Debt Service for Loans**
Sewer UTILITY LOAN

Loan	Outstanding January 1, 2017	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2017

Interest on Loans – Sewer Utility Budget

2018 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2017 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2018	
Required Appropriation 2018	

List of Loans Issued During 2017

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 10/1/01 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTEREST ON NOTES – Sewer UTILITY BUDGET	
2018 Interest on Notes	\$
Less: Interest Accrued to 12/31/2017 (Trial Balance)	
Subtotal	\$
Add: Interest to be Accrued as of 12/31/2018	\$
Required Appropriation - 2018	\$

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, or prior require one legally payable installment to be budgeted in the 2018 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted with statement.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2017	2018 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2017		2017 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
Total								

Sewer Utility Capital Fund
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance January 1, CY (Credit)		61,450.00
Received from CY Budget Appropriation * (Credit)		10,000.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance December 31, 2017	71,450.00	
	71,450.00	71,450.00

Sewer Utility Capital Fund
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance January 1, CY (Credit)		
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance December 31, 2017	0.00	
	0.00	0.00

*The full amount of the 2017 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2017
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2017 or Prior Years

Sewer Utility Capital Fund
Statement of Capital Surplus
 YEAR 2017

	Debit	Credit
Balance January 1, CY (Credit)		11,249.08
Premium on Sale of Bonds (Credit)		
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Appropriated to CY Budget Revenue (Debit)		
Balance December 31, 2017	11,249.08	
	11,249.08	11,249.08

